



EDITORIAL POLICY FOR PUBLICATION OF
ARTICLES AND RESEARCH REPORTS
IN THE JOURNAL *GLOBAL EDUCATION*.



Global Education magazine is published annually on issues of internationalization of higher education in the context of globalization and international cooperation. It is intended for researchers, university administrators, students, teachers, experts and for whoever is interested in the process of internationalization of higher education institutions (HEI). It is published by the Mexican Association for International Education, AC (AMPEI).

GENERAL CRITERIA

- Only originals unpublished or with little diffusion will be received.
- The reception of an article does not commit the journal *Global Education* or the AMPEI for its publication.
- The submission of an article for publication implies the explicit authorization for reproduction by the author.

Theme lines

The topics of the articles must fit inside the area of higher education and internationalization.

Suggested topics:

- Globalization and knowledge society.
- Evaluation indicators and rankings of international education.
- Mobility of students and academics.
- Internationalization of the curriculum.
- Use of ICT for internationalization.
- Quality assurance in international education.
- Language Learning.
- International cooperation.

EVALUATION OF RESEARCH ARTICLES AND REPORTS

Manuscripts will be submitted to the opinion of the Editorial Board of Global Education, which will take into account the following evaluation criteria:

- Relevance of the subject.
- Relevance of the topic addressed.
- Newness of academic subject.
- The manuscript deals with a well-defined problem, an aspect of the internationalization of higher education, either clarify concepts, through an argumentative text, or an empirical research using statistical methods, or by a case of study.

Once audited the article, the decision of the Editorial Board of Global Education is final and will be communicated to the author.

EDITORIAL GUIDELINES

1. Articles should contain abstract, introduction, body, conclusions and references.
2. Articles should be sent in WORD format.
3. The articles cannot have a greater length than twenty pages and must comply with the following format:
 - Sheet size chart.
 - Title of text: centered, Times New Roman, 12 pts, **bold**.
 - Author name: after the title, right side, Times New Roman, 12 pts, **bold**.
 - Text Captions: Times New Roman, 12 pts, *italics*
 - Body: Times New Roman, 12 pts, line spacing 1.5.
 - Dimensions of margins: top: 2.5 cm .; lower: 2.5 cm .; left: 3.5 cm .; and right: 2.5 cm.
4. The executive summary should:
 - Give readers a general idea of the content of the article.
 - Must be read and quickly understood by readers.
 - Be accessible to readers not specialized in the subject of the article.
 - Define technical terms, if needed.
 - Do not use abbreviations.
 - Be clear and specific, avoiding peripheral details.
 - Avoid issues that cannot be found within the article.

5. Style principles. Redaction of the articles shall be simple and clear, guided by the following recommendations:

- Use a basic syntactic structure. Example: subject + verb + complement.
- Use simple tenses: present, past and future.
- Use short, precise sentences of between fifteen and twenty words.
- Avoid using vague words or without specific denotations.
- Avoid abuse of adjectives.
- Send in impersonal way, using verbs conjugated in the third person singular.
- Break down all acronyms and abbreviations the first time they are presented in the text from the introduction.
- All words used in different language text and titles of publications that are referenced must be in italics.
- No need to underline nothing in the text. When the author's intention is to highlight one or more words, these must be bold.
- When numbers of more than three digits are used, separate them by points, not commas. Example: 1.567 million.
- Write paragraphs whose structure contains:
 - 1) the main clause
 - 2) supporting sentences, and
 - 3) the concluding sentence, all using the word or key idea to control the overview paragraph.
- All pages must be numbered, including bibliography, graphs, tables, schedules, etc.
- All images, tables, graphs and other complementary resources to the text must explicitly state its source authoring and have a title and a number that identifies them, to which reference is made in the text. In the case of own responsibility, also this shall be indicated explicitly.
- The notes will be footnotes and have a numerical sequence. Footnotes page will not be used to insert references.
- The referral system should be adjusted to the APA model. By consequent, list of references should appear at the end of work.
- In a separate file, a brief overview of the author of no more than four lines, including: Degree, position, institution, and its website must be attached.
- Only articles in Spanish and English will be accepted.

MANUSCRIPT SUBMISSION

The papers will be sent to the e-mail address: presidencia@ampei.org.mx

DEADLINE FOR RECEIPT OF MATERIALS

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ADDITIONAL INFORMATION

AMPEI, at no cost will send to each author two copies of the magazine where his/her article was published.

MORE INFORMATION

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